



**Australian Government**  
Department of Foreign Affairs and Trade

**AUSTRALIAN PASSPORT OFFICE**

### General photo guidelines

Your photo is critical to the usability and security of your passport. The facial recognition technology used in conjunction with Australian passports makes border processing more efficient and reduces the potential for identity fraud. To ensure the image in a passport is a consistent reference point throughout its validity, your photos must meet the requirements set out below.

- Good quality, colour glossy prints, less than six months old
- Clear, focused image with no marks or red eyes
- Plain white or light grey background that contrasts with your face
- Uniform lighting (no shadows or reflections) with appropriate brightness and contrast to show skin tone naturally
- Face looking directly at the camera and not tilted in any direction
- Hair off the face so that the edges of the face are visible
- Eyes open, mouth closed
- No glasses
- Neutral expression (not smiling, laughing or frowning) which is the easiest way for border systems to match you to your image

If you usually wear facial jewellery or a head covering, go to our website for more information on how these items can successfully be included in your passport photo.

For babies and children under three, a photo with an open mouth is acceptable. The photo must comply with all the other requirements above, and no other person or object should be visible in the photo.

The required dimensions of the photograph, and the image within it, are explained in this diagram.

More information and contact us  
www.passports.gov.au  
APPS 131 733

If you are outside Australia and require assistance contact the nearest Australian embassy or consulate.  
TTY 131 497  
Speak and Listen 1300 165 727  
SMS relay 0423 627 767

Accessability  
If you need assistance with English, contact APPS through the Translating and Interpreting Service (TIS) on 131 450.  
If you are deaf or have a hearing or speech impairment, contact APPS through the Auslan Relay Service.  
TTY 131 497  
Speak and Listen 1300 165 727  
SMS relay 0423 627 767

**AUSTRALIAN PASSPORT OFFICE**  
smartraveller.gov.au  
1300 762264 - 24/7

A secure, efficient and responsive passport service for Australia [www.passports.gov.au](http://www.passports.gov.au)

**REPUBLIC OF KENYA**  
**CERTIFICATE OF BIRTH**  
Nº 545095

Birth in the \_\_\_\_\_ District in the \_\_\_\_\_ Province

No. \_\_\_\_\_ Sex \_\_\_\_\_ Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_ Name and Surname of Father \_\_\_\_\_

Signature, Description and Residence of Informant \_\_\_\_\_

Signature of Registering Officer \_\_\_\_\_ Date of Registration \_\_\_\_\_

Registered Name if added or changed after Registration of Birth \_\_\_\_\_

Certified to be a true copy of a birth record entry in the Register of Births in the District shown required.

Given under the seal of the District Registrar on the \_\_\_\_\_ day of \_\_\_\_\_ 2023 at \_\_\_\_\_

This certificate is issued in pursuance of the Births and Deaths Registration Act (Cap. 149) which provides that a certified copy of any entry in any register or record pertaining to, or issued or issued with the seal of the District Registrar shall be treated as evidence of the facts and facts therein reflect any in other part of such entry.

Issued for \_\_\_\_\_

Checked by \_\_\_\_\_

FOR PASS: Only Validity

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**AUSTRALIAN HIGH COMMISSION NAIROBI**

**Sponsorship Consent Form**

Full Name: John Doe  
Date of Birth: 07 June 1988  
ID Number: 2170084  
Passport Number: P10010342  
PIN Certificate Number: A21020804  
Residential Address: No. 5, Rapiha Heights, opp Chandarana, Rapiha Road, Nairobi, Kenya  
Phone Number: +254 020 454 222  
Current Employer: Refugee Associates  
Period of Employment: 10 years to date  
Employer contact details: John Smith - +254 784 248 406 - j.smith@refugeeassociates.co.ke  
Monthly Income: KES 900,000 - Nil  
Previous relationship to applicant: I am John Doe's biological mother  
Reason for sponsorship: To further his studies in Australia  
Family Composition (spouse & children's names and date of birth):  
Henry Doe (Husband) DOB: 10/06/1980 - Janet Doe (Daughter) DOB: 06/04/2000  
How many visa applications have you previously sponsored or are currently sponsoring to either Australia or any other country? None  
Under the Migration Act 1958, there are penalties for deliberately providing false or misleading information. I declare that the information I have submitted in support of this sponsorship application is true and correct to the best of my knowledge and belief.  
Signature: John Doe  
Sponsorship checklist:  
• The parents  
• PIN certificate  
• City Council Resumes (Parent or Employer contact)  
• ID documents (nationalities)  
• Current passport photo

**REPUBLIC OF KENYA**  
**AFFIDAVIT**

I, John Doe of Identity Card number 2347890 of Post Office Box Number 345678, Nairobi hereby **MAKE OATH** and state as follows: John Doe (hereinafter referred to as JD) who has applied to study in Australia

1. THAT I am an adult of sound mind and a Kenyan citizen.
2. THAT I am the mother to JD
3. THAT During the study period in Australia, I will be responsible for the taking care of the tuition fees, Overseas Health Cover and living expenses and any other incidental costs that may arise for JD.
4. THAT I am Australian by profession.
5. THAT JD will have access to funds whenever required.
6. THAT what is stated herein is true to the best of my knowledge and belief.

SWORN by the said JANE DOE  
At Nairobi this \_\_\_\_\_ day of Thursday 07 April 2023

Before Me  
**COMMISSIONER OF OATHS**

**ABC ADVOCATES**  
ADVOCATE BUILDING  
NAIROBI  
KENYA  
TEL: +254 724 454 974  
E: info@abcadvocates.co.ke

**Stanbic Bank**  
a member of Stanbic Bank Group

Dear Mr/Ms/Ms,

RE: VERIFICATION OF BANK STATEMENTS

I have shared my bank statements to the Australian Department of Home Affairs and the Australian High Commission for the purpose of the Australian Student visa application for John Doe.

My details are:

Account Name: John Doe  
Account Number: 1100000788888  
Branch Name: Chirochi  
Bank name: Stanbic

I agree to the bank's authorized disclosure of information to the Australian High Commission to confirm the authenticity of the bank statements submitted to them.

Thank you for your assistance.

Yours sincerely  
John Doe

John Doe  
+254 070 454 222  
John.Doe@gmail.com

**Stanbic Bank**  
a member of Stanbic Bank Group

Statement

Account Number: 1100000788888  
Account Type: Current  
Branch: Chirochi  
Statement Period: 01/01/2023 to 31/03/2023

DATE	TRANSACTION	DEBIT	CREDIT	DEBIT	CREDIT	DEBIT	CREDIT	DEBIT	CREDIT
01/01/2023	Balance b/fwd								
02/01/2023	Salary		100000						
03/01/2023	Withdrawal	5000							
04/01/2023	Transfer	2000							
05/01/2023	Interest		100						
06/01/2023	Transfer	1000							
07/01/2023	Salary		100000						
08/01/2023	Withdrawal	5000							
09/01/2023	Transfer	2000							
10/01/2023	Interest		100						
11/01/2023	Transfer	1000							
12/01/2023	Salary		100000						
13/01/2023	Withdrawal	5000							
14/01/2023	Transfer	2000							
15/01/2023	Interest		100						
16/01/2023	Transfer	1000							
17/01/2023	Salary		100000						
18/01/2023	Withdrawal	5000							
19/01/2023	Transfer	2000							
20/01/2023	Interest		100						
21/01/2023	Transfer	1000							
22/01/2023	Salary		100000						
23/01/2023	Withdrawal	5000							
24/01/2023	Transfer	2000							
25/01/2023	Interest		100						
26/01/2023	Transfer	1000							
27/01/2023	Salary		100000						
28/01/2023	Withdrawal	5000							
29/01/2023	Transfer	2000							
30/01/2023	Interest		100						
31/01/2023	Transfer	1000							
31/03/2023	Balance c/fwd								

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**JAMHURIYA KENYA**  
**REPUBLIC OF KENYA**

**PASSEPORT**

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